

JAL* Project 2014**

Project for inviting, giving training to, and exchanging with, Japanese-art librarians from outside Japan

Call for Applications

*Japanese-art librarian

**Supported by the Agency for Cultural Affairs Government of Japan in the fiscal 2014

Thank you for your interest in the JAL Project 2014 for inviting, giving training to, and exchanging with, Japanese-art librarians from outside Japan. Please review the following and consider participation.

Please send the application form and other supporting documents to the JAL Project Executive Committee in the National Museum of Modern Art, Tokyo by August 31, 2014 in the form of PDF files attached to an e-mail.

Please send the application materials and inquiries about the project to the following:

JAL Project Executive Committee

Art Library

The National Museum of Modern Art, Tokyo

3-1 Kitanomaru-koen, Chiyoda-ku, Tokyo 102-8322 JAPAN

Phone: +81-3-3214-2606

Fax: +81-3-3214-2576

E-mail: jal2014plus@momat.go.jp

URL: <http://www.momat.go.jp/art-library/JAL/JAL2014.html>

I. What is the JAL Project?

The JAL Project invites Japanese-art librarians—librarians specializing in Japanese art—from outside Japan to attend a study tour and workshops on Japanese-art-related materials and information providing services at the National Museum of Modern Art, Tokyo; the National Museum of Western Art, Tokyo; the National Art Center, Tokyo; the National Research Institute for Cultural Properties, Tokyo and the National Diet Library; the National Institute of Informatics and the International Research Center for Japanese Studies in Kyoto; and the Nara National Museum.

The selected participants will be given training at the institutions mentioned above from December 1 to 11, 2014. Each of them will be asked to give a presentation titled “Recommendations for More Effective Dissemination of Information on Japanese-Art-related Materials” in Japanese during the open workshop on the last day.

In the JAL project, the term “Japanese art” comprises all forms of visual art including photographs, videos, manga, design and architecture. Thus, librarians, archivists, visual resources curators specializing in the genres mentioned above may apply for the project.

Please be sure to check the details of the qualifications and application procedure explained below.

II. Why JAL Project?

The purpose of this project is to verify the effectiveness of the information dissemination activities by the National Museum of Modern Art, Tokyo, the National Museum of Western Art, Tokyo, the National Art Center, Tokyo and the National Research Institute for Cultural Properties, Tokyo, including bibliographic-information and library services and OPAC services for overseas art-related organizations and researchers. Therefore, the project invites from overseas librarians specializing in Japanese-art-related materials to attend training for better understanding of current Japanese situation, and to have exchanges with many Japanese people concerned, aiming to identify challenges for Japanese art libraries in creating more needs from overseas.

We believe that tackling the challenges will directly enhance the quality of information services for Japanese researchers.

III. Who is eligible for the JAL Project?

The JAL Project is intended mainly for Japanese-art librarians working on Japanese-art-related materials outside Japan.

In the JAL project, the term “Japanese art” comprises all forms of visual art including photographs, videos, manga, design and architecture. Thus, librarians, archivists, visual resources curators specializing in the genres mentioned above may apply for the project.

1. Qualification Requirements:

1) A person who falls under any of the following:

- a) A librarian working on Japanese-art-related literature and visual materials outside Japan
- b) An archivist or a visual resources curator working on Japanese-art-related literature and visual materials outside Japan
- c) A Japanologist using Japanese-art-related literature and visual materials outside Japan

2) A person who is able to take part in discussions and everyday conversations in Japanese language, to understand lectures in Japanese, to smoothly express opinions in Japanese, to send and receive e-mails in Japanese, and to use word processors and presentation tools in Japanese

3) A person nominated by his/her organization

A person living in Japan, or who is staying in Japan on an educational program may not apply.

2. Number of persons to be invited

Approximately five

IV. Details of the JAL Project

The JAL Project will be carried out in Japanese language, without interpretation.

1. Outline

- 1) Study tours at major art libraries and research institutions working on Japanese-art-related materials, including lectures by their researchers

Scheduled institutions

■Tokyo

Art Library, the National Museum of Modern Art, Tokyo

Art Library, the National Art Center, Tokyo

Research Library, the National Museum of Western Art, Tokyo

Archives and Information Systems, Department of Art Research, the National Research Institute for Cultural Properties, Tokyo

The Tokyo National Museum

The National Institute of Informatics

The National Diet Library

■Kyoto

The International Research Center for Japanese Studies

■Nara

The Nara National Museum

- 2) Open workshop

Based on the findings acquired during the project, each of the participants will be asked to give a presentation titled “Recommendations for More Effective Dissemination of Information on Japanese-Art-related Materials” in Japanese during the open workshop scheduled for the last day, Thursday, December 11, 2014.

The participants will be able to receive feedback from experts in librarians’ international exchanges, and exchange views with art librarians and researchers in Japan.

2. Schedule

Sunday, November 30 to Friday, December 12, 2014

November 30		Sun.	Arrival in Japan
December 1	Day 1	Mon.	Guidance and Training at the Art Library, The National Museum of Modern Art
December 2	Day 2	Tue.	Guidance and Training at the Art Library, the National Art Center
December 3	Day 3	Wed.	Training at the Research Library of the National Museum of Western Art, the Tokyo National Museum, and the National Research Institute for Cultural Properties
December 4	Day 4	Thu.	Observation and Training at the National Institute of Informatics and the National Diet Library
December 5	Day 5	Fri.	Travel to Kyoto, Observation and Training at the International Research Center for Japanese Studies
December 6	Day 6	Sat.	Visit art-related institutions in Kyoto, then free
December 7	Day 7	Sun.	Free, then travel to Nara, then visit the Nara National Museum
December 8	Day 8	Mon.	Training at the Nara National Museum, then travel to Tokyo
December 9	Day 9	Tue.	Visit art-related institutions in Tokyo, then training and preparation of the presentation of the last day at the National Museum of Modern Art, Tokyo
December 10	Day 10	Wed.	Visit art-related institutions in Tokyo, then training and preparation of the presentation of the last day at the National Museum of Modern Art, Tokyo
December 11	Day 11	Thu.	Open Workshop “Recommendations for More Effective Dissemination of Information on Japanese-Art-related Materials” in Japanese at the Hall, the National Museum of Modern Art, Tokyo
December 12		Fri.	Departure from Japan

* The schedule may be partially changed.

* Participants may use a PC (Windows, Japanese Version) for preparing the presentation in the National Museum of Modern Art, Tokyo.

V. Expenses

- 1) The cost of a round-trip plane ticket (economy class and for the shortest route) will be provided. The upper limit may be set depending on the distance from Japan.
- 2) Accommodation expenses at KKR Hotel Tokyo for nine nights with breakfast in Tokyo will be provided.
We will let you know the hotels in Kyoto and Nara (three nights, from December 5 to 7) later. (Please refrain from using other hotels.)
- 3) Traveling expenses in Japan will be provided including:
Round-trip expenses between Narita and Tokyo, and
Round-trip expenses between Kansai (Kyoto and Nara) and Tokyo.
- 4) Miscellaneous: We will bear the following:
Daily allowances for the period from November 30 to December 12;
Travel insurance during your stay; and
Honoraria for workshop lectures and project final report preparation.

* More details about the expenses will be available after the screening process is complete.

VI. Application Method

- 1) Application deadline and address

Please send the following documents by e-mail as PDF attachments to
jal2014plus@momat.go.jp no later than August 31, 2014.

JAL Project Executive Committee
Art Library
The National Museum of Modern Art, Tokyo
3-1 Kitanomaru-koen, Chiyoda-ku, Tokyo 102-8322

Phone: +81-3-3214-2606

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URL: <http://www.momat.go.jp/art-library/JAL/JAL2014.html>

- 2) Documents to be submitted

- i) Documents to be submitted by the applicant

* It will be appreciated if you could attach the following "a" and "b" to the same e-mail.

- a. Application Form, completed, dated and signed

1. Please download the form in Excel/PDF format at

<http://www.momat.go.jp/art-library/JAL/JAL2014.html>

2. Print the Excel/PDF file.
3. Complete, sign, and scan the printed form to create a PDF file. Send the PDF file by e-mail as an attachment to the address written above.
4. The subject line should be “JAL2014 [family name, given name].”

b. Evidence for Japanese-language proficiency

1. Copy of a certificate of the Japanese-Language Proficiency Test etc.

or

A reference letter from your language teacher or your organization

2. Scan the certificate or the letter to create a PDF file. Send the PDF file by e-mail as an attachment to the address written above.
3. The subject line should be “JAL2014 [family name, given name].”

ii) Documents to be submitted by the recommender

Recommendation letter from the applicant's organization

1. Please download the form in Excel/PDF format at <http://www.momat.go.jp/art-library/JAL/JAL2014.html>
2. Print the Excel/PDF file.
3. Complete, sign, and scan the printed form to create a PDF file. Send the PDF file by e-mail as an attachment to the address written above.
4. The subject line should be “JAL2014 [the applicant’s family name, given name].”

VII. Selection

1. Selection Policy:

Based on the submitted documents, the selection committee will screen applicants considering relevance to the project, research and work content and achievements, future career prospects, and Japanese skills.

2. Selection Schedule:

Application deadline: August 31, 2014

Notice of selection results: early September, 2014

VIII. Miscellaneous

1. Personal information will be used only for organizing this project, and for no other purpose.
2. Submitted documents will not be returned.
3. Inquiry about the reasons for selection will not be answered.
4. Please send any questions concerning this project, and completed application forms to the following:

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